## **Military Tuition Assistance**

Military Tuition Assistance is a benefit paid to eligible members of the Army, Navy, Marines, Air Force, and Coast Guard. Each service has its own criteria for eligibility, obligated service, application processes and restrictions. The Tuition Assistance Program will fund up to 100 percent of your college tuition with the following limits:

- Not to exceed \$250 per semester credit hour or \$166 per quarter credit hour
- Not to exceed \$4,500 per fiscal year (Oct 1 Sep 30)
- Course and registration fees will not be covered

#### For more information visits:

Army: <a href="https://www.armyignited.army.mil">https://www.armyignited.army.mil</a>
Air Force: <a href="https://www.my.af.mil/">https://www.my.af.mil/</a>
Marine Corps, Navy, and Coast
Guard: <a href="https://www.navycollege.navy.mil/tuition-assistance/index.htm">https://www.navycollege.navy.mil/tuition-assistance/index.htm</a>

## **Enrollment Steps**

1. Start the Military Tuition Assistance application with your education service officer (ESO) from your branch of service, and get approval from your command. Meet with your education officer or go to your education office for more information.

# 2. Create MEID Account and Apply for Admissions Online:

<a href="https://admissions.maricopa.edu/">https://admissions.maricopa.edu/</a> InPerson: Complete the Student AdmissionsApplication form.

- Provide proof of identity to the college
- For tuition purposes, verify your residency status by providing a government issued ID.
- **3. Activate your Maricopa email** by entering your MEID and password at google.maricopa.edu \*All college communications must come through your official student email account.
- 4. Order official military and academic transcripts from <u>ALL</u> colleges previously attended to include CLEP and Dantes. Army, Navy, Marine Corps, and Coast Guard veterans can access transcripts at: <a href="https://jst.doded.mil">https://jst.doded.mil</a>
  Air Force at: <a href="https://www.my.af.mil/">https://www.my.af.mil/</a>
  \*All transcript must be mailed directly to:

Chandler-Gilbert Community College Admissions & Records 2626 E Pecos Rd Chandler, AZ 85225

- **5. Determine Placement**. We now use multiple placement options to determine college course placement for students. Required for all new students. Additional information at: <a href="https://www.maricopa.edu/students/course-selection-placement">https://www.maricopa.edu/students/course-selection-placement</a>
- **6. Meet with an Academic Advisor** to identify a degree plan, assess your individual needs. Afterwards, meet with Veterans Services to request an education plan. Make an advising appointment here:

<u>https://www.cgc.edu/student-</u>resources/academic-advisement

\*Bring any transcripts (even unofficial) and questions.

- 7. Enroll in classes then submit class information using your specific tuition assistant website or form. May require you to submit an education plan first. If it is within 35 days to the start of the class, you will need ask Student Business Services (480-732-7312) for a temporary hold while you wait for your approval.
- **8. Print off approval form and submit to Student Business Services** in person or via email to <a href="mailto:sbs@cgc.edu">sbs@cgc.edu</a>. They will put a hold on your class so you do not need to pay anything up front. They will bill your service for the amount of your classes.

**REMEMBER Learning starts day one.** Students who do not show up for the first class will be dropped unless prior arrangements with instructors are made.

It is the policy of Maricopa to promote equal employment opportunities through a positive continuing program. This means that Maricopa will not discriminate, nor tolerate discrimination, against any applicant or employee because of race, color, religion, gender, pregnancy, sexual orientation, gender identity, national origin, citizenship status (including document abuse), age, disability, veteran status or genetic information. Additionally, it is the policy of Maricopa to provide an environment for each Maricopa job applicant and employee that is free from sexual harassment, as well as harassment and intimidation on account of an individual's race, color, religion, gender, pregnancy, sex, sexual orientation, gender identity, or national origin, citizenship status (including document abuse), age, disability, veteran status or genetic information.

The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans, and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

#### **Enrollment Checklist**

- ☐ Start the Military Tuition Assistance application
- ☐ Create MEID Account and Apply for Admission
- ☐ Submit residency documents to Admissions & Registration
- ☐ Activate your Maricopa email
- ☐ Apply for financial aid (optional)
- ☐ Request official military and academic transcripts
- ☐ Placement Tests/High School Transcripts
- ☐ Meet with Academic Advisor and then

  Veterans Services to request an education

  plan
- ☐ Enroll in classes
- ☐ Submit class information in TA Portal
- ☐ Take TA Approval Voucher to Student
  Business Services office
- ☐ Attend your first day!

#### **My Information**

My Student ID #:	
My MEID:	
My Student Issued E-M	[ail:
	@maricopa.edu

# **Register Early**

To get the classes you want:

Summer – Opens in March Fall – Opens in March Spring – Opens in October

#### Additional Campus Services

Technical Help:	(480) 732-7221
Library:	(480) 857-5102
<b>Tutoring Services:</b>	(480) 732-7231

#### **Helpful Numbers for Veterans**

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<b>VA Education Call Center</b>	1-888-442-4551	
WAVES	1-877-823-2378	
<b>Direct Deposit Helpline</b>	1-888-442-4551	
VA Debt Management Center	1-800-827-0648	
VA Regional Office	1-800-827-1000	
<b>Veterans Crisis Line</b>	1-800-273-8255	
<b>Phoenix VA Hospital</b>	1-602-277-5554	
<b>BeConnected AZ Crisis Support</b>	1-866-429-8387	



# CGCC Veterans Services Tuition Assistance Pocket Guide



Chandler-Gilbert Community College Veteran Services

2626 E Pecos Rd, AZ 85225

P: (480) 726-4122

Email: <u>veteransservices@cgc.edu</u>

CGCC Veterans Services website:

www.cgc.edu/veterans